Date of Request_____

OCEANSIDE UNION FREE SCHOOL DISTRICT
OCEANSIDE, NEW YORK

APPLICATION FOR PUBLIC ACCESS TO RECORDS

To: Mr. Christopher A. Van Cott
Records Access Officer

I hereby apply to inspect the following records(s):

_____

_____

_____

For the following purpose(s):

_____

_____

_____
Print Name

_____
Signature

_____
Representing

_____
Mailing Address

FOR AGENCY USE ONLY

☐ **APPROVED INSPECTION** ☐ **APPROVED FOR COPIES** _____ **PAGES AT $.25 PER PAGE**
TOTAL: $_____

DENIED (for the reason(s) checked below)

_____**Confidential Disclosure** _____**Part of Investigatory Files**
_____**Unwarranted Invasion of Personal Privacy**
_____**Record of Which This Agency is Legal Custodian Cannot Be Found**
_____**Record is Not Maintained by This Agency**
_____**Exempted by Statute Other Than the Freedom of Information Act**
_____**Other (specify**_____

_____ _____ _____
Signature **Title** **Date**

Notice: You have a right to appeal a denial of this application to Dr. Phyllis S. Harrington, Superintendent of Schools, at 145 Merle Avenue, Oceanside, New York 11572, who must fully explain the reason(s) for such denial in writing seven days of receipt of an appeal.

I HEREBY APPEAL

_____ _____ _____
Print Name **Signature** **Date**